



Giles Homeowners' Association

Pool Season Handbook



GILES HOMEOWNERS' ASSOCIATION

How to Obtain your Pool Pass

- Go to <https://swimmingpoolpasses.net/giles-hoa/>
- Allow 10 business days for processing
- RETAIN YOUR PASS EACH YEAR AS A REPLACEMENT COST IS \$25.00 PER PASS.

PLEASE NOTE:

Passes cannot be obtained at the pool.

All Association Dues must be current in order to receive passes or fobs.

Pool Passes & Member Sign In

- **Pool passes** must be presented upon entering the pool area. Admittance **WILL NOT** be granted without a pool pass!
- **Children under 12 years old** **must** be supervised by lifeguards, swim coaches, or parents/guardians during non-lifeguard hours.
- **Children 12-16 years old** may attend the pool without a parent, provided they are able to pass a swim test if Lifeguards deem necessary. **NOTE: "Guest" under 18 years old will not be permitted into the pool accompanied by a minor.**
- **Children 12-16 years old** accompanied by an adult other than a parent must have written permission from a parent delegating responsibility to a specific individual dated for that specific day and provide it to the lifeguard.
- **Member and Guest Sign-In Policy:** All members must present their individual passes to be scanned at the gate before entry. The database will list each homeowner and the children with their ages who live there. Homeowners are welcome to bring guests to the pool each summer. Children who are between the ages of 12-16 (who have taken the swim test) are welcome to attend the pool unattended, but they may not bring guests unless they are supervised by an adult.
- **Guest passes.** Each household is entitled to **five (5)** free guest passes. When you have depleted your 5 free passes, additional passes are \$5.00 per set of (5) and can be purchased at <https://swimmingpoolpasses.net/giles-hoa/>. **Cash cannot be accepted.** Guest passes are non-refundable for inclement weather.
No more than 5 guests per homeowner maybe admitted per day.
Guests are not permitted at HOA pool parties or on holidays due to the increase in member attendance.
- **Replacement passes** may be requested at <https://swimmingpoolpasses.net/giles-hoa/>. There is a **\$25.00** charge for each replacement pass. Please allow 10 business days for processing.

GILES HOMEOWNERS' ASSOCIATION

2023

HOURS OF POOL OPERATION & MANAGEMENT

POOL HOURS FROM OPENING DAY – SEPT 5th

Daily excluding Holidays

REGULAR POOL HOURS:

- Monday-Thursday and Saturday, 10:00am-8:00pm
- Friday, 10:00am-9:00pm
- Sunday, 10:00am-7:00pm

LAP SWIM HOURS:

- May 1st through the last Friday before Memorial Day Weekend (5/26/2023) - 7:00am-9am/ 10:00am-8:00pm
1 hour intermission for pool cleaning
- The Saturday of Memorial Day weekend (5/27/2023) - Labor Day (9/4/2023) - 7:00am-9:00am/ 10:00am-8:00pm
1 hour intermission for pool cleaning
- The first Tuesday after Labor Day (9/5/2023) - Sept 30, 2023 - 7:00am-9:00am/ 10:00am-7:00pm
1 hour intermission for pool cleaning

Rules for Lap Swim Hours

Owners will be allowed access to the pool for lap swimming while the lifeguards are not on duty during the designated hours at your own risk.

- **(FOR LAP SWIM ONLY)** To gain access to the pool, owners must apply for a key fob and sign a waiver to become eligible.
- Owners will use the fob to enter the clubhouse and gate at the top of the stairs on the back of the clubhouse.
- Owners are expected to not move pool furniture and leave all items in the condition they found it.
- Unsupervised minors are not permitted on the pool deck, in the pool, or in the clubhouse while the adult is using the pool.
- If you hear thunder, exit the pool and pool deck immediately.
- The only access out is by the staircase and there is an exit button on the handrail. The backdoor to the clubhouse remains unlocked. Please dry off before walking through the clubhouse.

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2023

POOL SAFETY

Swim Tests

The lifeguard may ask any patron to perform a swim test if the guard is questionable about the patron's swimming ability. Swim tests should also be performed before using the deep end or slide for the first time.

Owners will be required to take a swim test to use the slide. Swim tests will be conducted in the slide well. Once the patron passes the test, they will be given a yellow rubber wristband to wear while at the pool indicating they are able to use the slide.

The lifeguard will use the standard swim test below:

- tread water for 30 seconds without touching the bottom
- swim across the slide well unassisted or pushing off the side

If a swimmer is not able to pass the swim test, a parent or guardian will be required to remain within arm's reach of that swimmer while in the water.

Life Jackets

It is strongly recommended that all swimmers who wear floatation devices wear only Coast Guard Approved Lifejackets. Other floatation devices are not recommended and can cause swimmers to be stranded upside down in the water.

Liability inside the Facility Fence

The lifeguard staff is responsible for enforcing pool rules and safety standards and responding to all emergency situations inside of the facility. All areas outside including playgrounds and parking lots are not the primary responsibility of the pool management vendor. The staff is trained as First Responders and will respond to emergency situations inside of the facility when needed. Responding to these situations will require the pool to be cleared of swimmers until appropriate coverage can be provided.

Incident Discipline Reports

Lifeguards have the authority to discipline patrons to ensure all safety standards and pool rules are enforced. Lifeguards may suspend a patron from the pool for the remainder of the day on which the incident occurred. The procedure for discipline is as follows:

- 1st offense - Give verbal warning
- 2nd offense - Sit offender out for 30 minutes
- 3rd offense - Expel offender from pool for remainder of day

The lifeguard staff will complete an "Incident Discipline Report" with the 3rd offense. After review of the Report by the Board of Directors, future pool privileges of the patron will be determined.

Inclement Weather

Throughout the summer months, we expect to experience inclement weather and may need to close the pool. The pool staff will close the pool at its discretion. Refund of Guest Passes is not available for rain days.

If weather is unsuitable for swimming, including heavy rains that prevent the visibility of the pool bottom, the pool staff reserves the right to close the pool and clear the deck for the remainder of the day, within 60 minutes of stated pool closing.

Storm Policy

LIGHTNING AND THUNDER

The pool staff shall, at the first sound of thunder or sign of lightning, clear patrons from swimming pool & deck. Swimming pools are connected to underground piping, wiring, cables, deck grating, overhead metal building structures, fencing, & lighting, which attract lightning. Therefore, all patrons must exit the fenced pool area.

Patrons must stay out of the water and off deck for (30) minutes after the last thunder clap or bolt of lightning.

Lifeguards are to **ENFORCE** this policy consistently & without **EXCEPTION**.

SAFETY FIRST!

HEAVY RAIN

If there is heavy rain, but no thunder/lightning patrons can swim until the lifeguard can not see the bottom of the pool due to rain or the lifeguard clears the pool for thunder or lightning.

LIFEGUARD STAFF PROCEDURES

Before storm:

If a storm is approaching: the pool staff will lay the lounge chair backs flat and place umbrellas in the pump room or bathrooms. They will put anything that could blow into the pool into the pump room or bathroom. (Example: plastic trash cans)

During storm:

All pool staff is required to stay at the facility until otherwise instructed by a supervisor. Staff is encouraged to seek shelter in the bathrooms, guard room, or clubhouse if the storm is severe.

After storm:

The morning after a severe storm, the staff may come in early if the pool needs extra cleaning from debris due to the storm.

Vomit and Fecal Incidents

The pool staff follows a specific procedure for vomit and fecal incidents in the swimming pool.

In cases of solid fecal discharge or vomit:

- The pool will be cleared of all swimmers
- The fecal material will be removed using a net or scoop
- The affected area of the pool will “shocked” with either liquid or granular chlorine
- The swimming pool will remain closed for 30 minutes, in order for the chlorine to circulate throughout the pool and complete the disinfection process

In cases of loose-stool (diarrhea):

- The pool will be cleared of all swimmers
- The fecal material will be removed as much as possible using a net or scoop
- The entire pool will “shocked” with either liquid or granular chlorine
- The swimming pool will remain closed for at least one complete turnover (period of time required to circulate a volume of water equal to pool capacity), in order for the chlorine to circulate throughout the pool and complete the disinfection process

Lifeguard Training

All lifeguards are trained in American Red Cross Lifeguard Training, First Aid, and CPR for the Professional Rescuer or equivalent. The pool vendor has on-going training throughout the season to increase the lifeguards’ awareness and skills.

In-Service Training with EMS

In July and August, the pool vendor conducts in-service training before or after pool hours with local Emergency Medical Services (EMS) at all multi-guard facilities. During these training sessions lifeguards practice their water rescue techniques and CPR skills. Working with EMS, the pool vendor builds relationships to enable both lifeguards and EMS staff to work together in the event of an emergency.

Water Safety Resources

- Virginia Water Safety Coalition: <http://www.watersafety.org>
- American Red Cross: <http://www.redcross.org>
- National SafeKids Campaign: <http://www.safekids.org>
- Lifesaving Resources: <http://www.lifesaving.com>
- Center for Disease Control: <http://www.cdc.gov/healthyswimming> or <http://www.healthyswimming.org>

SAFETY RULES AND REGULATIONS

GENERAL FACILITY RULES

- The Giles Recreation facilities are for use by owners of record, their minor children and other residents **LIVING** in their household (members). Guests must be accompanied by a member at all times.
- **EVERYONE** using the pool must have a Pool Pass, and must sign in with the gate guard. No entry is allowed without a pool pass.
- Abusive, profane language, or breach of peace will not be tolerated anywhere on Association property.
- The Association is not responsible for the personal property of members, dependents, or guests that is left, lost, damaged, or stolen on Association property.
- Association property that is willfully damaged by any member or guest will be repaired or replaced at the expense of the member or guest.
- Proper attire **MUST** be worn on the property at all times.
- Pets are not permitted inside the fenced pool area or clubhouse unless service animal documentation is provided. At NO TIME is any pet OR service animal allowed in the water.
- Notice of all special events requiring the pool or clubhouse to close at a time other than regular hours will be posted at least 48 hours in advance.
- Facility rules are for the benefit of all members and guests; it is the responsibility of each member to abide by all rules. It is the responsibility of members to ensure their guest(s) abide by all rules.
- All activities are at the discretion of the lifeguard.

POOL SAFETY RULES

- ALL ALCOHOL MUST BE IN CUPS, KOOZIES, OR UNLABELED CONTAINERS
- NO SMOKING IN OR AROUND THE POOL AND POOL DECK
- NO RUNNING
- NO HORSEPLAY
- NO GLASS CONTAINERS
- NO ANIMALS
- NO RIDING ON SHOULDERS
- NO PLAYING ON LADDERS
- NO UNAUTHORIZED PERSON ON THE GUARD CHAIR
- NO PLAYING OR HANGING ON POOL ROPES
- NO UNAUTHORIZED PERSON ALLOWED IN THE FILTER ROOM
- NO UNAUTHORIZED PERSON ALLOWED AT THE GATE ATTENDANT'S DESK
- CHILDREN IN BABY POOL MUST BE SUPERVISED BY AN ADULT
- NO ONE ALLOWED IN POOL AREA WITHOUT A PASS
- ALL ACCIDENTS MUST BE REPORTED TO THE LIFEGUARD
- CLEAR POOL AND DECK OF ALL SWIMMERS IN THE EVENT OF THUNDER OR LIGHTING
- CHILDREN WEARING "FLOATIES", "WATER WINGS", ETC. MUST HAVE AN ADULT WITH THEM IN THE WATER WITHIN ARMS REACH AT ALL TIMES
- FUN NOODLES CAN BE USED IN A SAFE A HARMONIOUS MANNER AT ALL TIMES
- ONE FLOAT PER SWIMMER AND ONE SWIMMER PER FLOAT AT ANY TIME
- NO PETS ALLOWED OTHER THAN DURING THE DESIGNATED DOG SWIM DAY(S)

The Giles Safety Rules and Regulations are intended to benefit all the Giles Homeowners:

Giles Float Day – TUESDAYS FROM 2pm – 5pm & FRIDAYS FROM 6pm – 9pm

Floats-

Floats are permitted at the Giles Pool only on the designated Float Day or Float Time.

Floats must be reasonable in size and will be determined by the lifeguard on duty.

One float per swimmer and one swimmer per float.

Children wearing floaties, water wings, etc. are permitted at any time but must have an adult within arm's length to them in the water.

Water guns are only permitted at Lifeguards discretion.

Pool furniture is to be used for its designated purpose. Combining furniture and/or using furniture for play structures are not permitted.

NO FLOATS AT ANYTIMES ON SLIDE.